

St. Ann's Center for Children, Youth and Families

Policy Number:	3.6
Policy Name:	Website Privacy Policy
Domain:	Development
Policy Location:	Policies and Procedures\Development\3.6 Website Privacy.pdf
Date of Adoption:	June 12, 2013
Effective Date:	July 1, 2013
Date(s) of Revision:	
References:	

1. Questions about St. Ann's Center's Privacy Policy

This website is owned and operated by St. Ann's Center for Children, Youth and Families. We recognize that visitors to our site may be concerned about the information they provide to us, and how we treat that information. This Privacy Policy addresses those concerns. If you have questions about our Privacy Policy, please contact:

Development Office
St. Ann's Center for Children, Youth and Families
4901 Eastern Avenue
Hyattsville, MD 20782
301-559-5500
info@stanns.org

2. Website Information Accuracy

It is the policy of St. Ann's Center to present correct and accurate information. If inaccuracies come to our attention, we will attempt to correct them in a timely manner. To report any website inaccuracies please email info@stanns.org.

3. Accessing Our Website

When you visit our website, we may collect non-personally identifying information such as the name of the domain from which you access the internet (e.g., nih.gov or comcast.com), the date and time you access our site, and the internet address of the website from which you linked to our site. We use the information we collect to measure the number of visitors to different sections of our site and to help us make our site more useful to visitors.

4. Protecting Your Privacy

St. Ann's Center seeks to respect and protect the privacy of visitors to our website. We will not obtain personally identifying information about you when you visit our site, unless you choose to provide such information to us. Providing such information is strictly voluntary. Except as might be required by law, we do not share any information we receive with any outside parties. If you sign up for our email lists, we won't share your name or email address with any outside parties.

St. Ann's Center for Children, Youth and Families

It is the policy of St. Ann's Center to maintain accurate information on you. If you would like to update information we have about you, please contact us via U.S. mail, or via email at info@stanns.org. St. Ann's Center will correct information that is inaccurate.

5. Opt-Out

Once submitted, visitors may opt-out of having their personal information used by St. Ann's Center to send promotional correspondence or information to the visitor, by contacting us via U.S. mail or via email at info@stanns.org.

6. Disclosure

At times, St. Ann's Center may be required by law or legal process to disclose information about you to others. St. Ann's Center may also disclose information about you if it believes that disclosure is necessary for the public interest and/or safety.

St. Ann's Center does not knowingly solicit personal information from children or send them requests for personal information.

7. Security of On-line Donations

Our site has industry standard security measures in place to protect the loss, misuse, and alteration of the information under our control. Because we care about the safety and security of your online transactions, the companies we work with to process credit card transactions use high-grade encryption and the https security protocol which is the industry standard security protocol. This makes it difficult for anyone else to intercept the credit card information you send to us. St. Ann's Center does not retain credit card information submitted by our donors.

Even though St. Ann's Center will take all reasonable steps to protect your personal and financial information, it cannot and does not guarantee its confidentiality or security.

If you prefer, contributions can be made by mail by sending your donation to the address listed in section 1 of this policy.

8. Other Web Sites

Our site contains links to other web sites. Please note that when you click on one of these links, you are entering another web site for which St. Ann's Center has no responsibility. We encourage you to read the privacy statements on all such sites as their policies will be different from ours.

This is our general privacy policy. Please see our Donor Privacy Policy for additional privacy guarantees specific to donors.

Approved By: _____



Date: _____

6/12/13